



Checklist

for YOUR Closing Day



Whether you are purchasing or selling a home, knowing what to expect and being prepared at the closing can help eliminate stress and result in a pleasant experience. We understand how important this transaction is to you, and we are committed to consistently providing a level of service that prepares you for this final step in your real estate transaction.

Here are the items that may be required from you at closing and can help your closing go as smoothly & quickly as possible!



VALID PHOTO IDENTIFICATION

Bring a form of identification that is not expired. It should include one of the following:

- Valid US driver's license or non-driver ID
- Military ID
- Valid Canadian or Mexican's driver's license issued by the Official Agency
- Current US or Foreign Passport



CASHIER'S CHECK/WIRE TRANSFER

In the event you are required to bring funds to a closing, please contact us for the final figure. If your plan is to send a wire transfer, please contact us for our bank's wire instructions and the amount to send.

NOTE: if you receive an email or any other communications that appear to be generated from our company that contains new, revised or altered bank instructions or a change in form of payment we can accept from you, consider it suspect and call our office, at a number you trust, immediately. Our instructions will never change.

[Always call our office before wiring!](#)



HAZARD INSURANCE POLICY & PAID RECEIPT

A hazard policy, also known as a homeowner's insurance policy, with the lender designated as an additional insured, is required. Evidence of hazard or homeowner's insurance, including a paid receipt, must be provided to your lender prior to closing unless the premium is being collected at closing.



ALL PERSONS WHO HOLD TITLE TO THE PROPERTY OR WILL BE PURCHASING THE PROPERTY

Each individual involved in the sale of the property (buyers, sellers, etc.) must attend the closing. If you have a question about who needs to attend, reach out and we will be happy to help.